

E-MANIFEST SETUP PACKAGE

U.S. Customs and Border Protection (CBP) published a *Federal Register* notice detailing the land border ports that will require truck carriers to use the Automated Commercial Environment (ACE) to transmit advance electronic cargo information (E-Manifest). Effective January 25, 2007, the filing of E-Manifests will be mandatory all U.S. ports of entry.

Electronic Manifests must be received by Customs one hour prior to arrival at the border for non food related items and two hours prior to arrival for food items regulated by the US Food & Drug Administration.

Carriers may file E-Manifests with CBP through the web-based ACE Secure Data Portal, via a CBP approved electronic data interchange (EDI), or through a third party who may submit the electronic manifest information to CBP on their behalf via EDI or the web portal.

Pacific Customs Brokers Inc. has made available a software application for submitting your ACE electronic truck manifest. In order to participate you will need to provide us with a letter of intent and information on your conveyances and consignees.

A full account set up packet is included and can be returned once completed via email to E-Manifest@pcbusa.com or faxed to 360-332-1506.

ACCEPTABLE FORMS OF ID

The following ID types are required by US Customs & Border Protection for entry into the United States.

- **Passport**
- **Passport Card**
- **Trusted Traveler card such as:**
 - NEXUS ID
 - SENTRI ID
 - FAST ID
- **Enhanced Driver's License / Enhanced ID**
 - Participating Provinces:
 - British Columbia
 - Manitoba
 - Ontario
 - Quebec
 - Participating States:
 - Washington
 - Michigan
 - New York
 - Vermont

For Passengers under the age of 16 a birth certificate will be accepted if the above are not available.

Company Information

Company Name: _____

Company Street Address: _____

City: _____

State/Province: _____

Postal Code/Zip Code: _____

Country: _____

SCAC Code: _____ (appears at the beginning of your old PAPS stickers)

Email Address: _____

Phone Number: _____

Fax Number: _____

After Hours Emergency Contact Name: _____

After Hours Emergency Contact Number: _____

Mailing Address (if different from above): _____

Personal Information of Driver

First Name: _____

Last Name: _____

Date of Birth: _____

Gender: M F

Citizenship: _____

Full address: _____

Contact phone: _____

Travel Document Information

Driver's License Number: _____

Country and State of Issue: _____

Is this an Enhanced ID? YES NO

*If NO a second ID is required.

*Second Document type: _____

Document Reference ID: _____

Country and State of Issue: _____

*See "Acceptable ID List" for the forms of ID required by US Customs and Border Protection.

Personal Information of Crew

First Name: _____

Last Name: _____

Date of Birth: _____

Gender: M F

Citizenship: _____

Full address: _____

Contact phone: _____

Travel Document Information

Driver's License Number: _____

Country and State of Issue: _____

Is this an Enhanced ID? YES NO

*If NO a second ID is required.

*Second Document type: _____

Document Reference ID: _____

Country and State of Issue: _____

*See "Acceptable ID List" for the forms of ID required by US Customs and Border Protection.

Personal Information of Passenger

First Name: _____

Last Name: _____

Date of Birth: _____

Gender: M F

Citizenship: _____

Full address: _____

Contact phone: _____

Travel Document Information

Document type: _____

Document Reference ID: _____

Country and State of Issue: _____

*See "Acceptable ID List" for the forms of ID required by US Customs and Border Protection.

Tractor Information (Please fill out one per vehicle)

Full Vehicle ID Number (VIN#): _____

License Plate Number: _____

License Plate State/Province: _____

License Plate Country: _____

Vehicle Description/Type of Truck: _____

DOT Number: _____

We will need additional information if a shipment is picked up in Canada but is to be bonded into the United States.

Trailer Information (Please fill out one per trailer)

Equipment Description/Type of Trailer: _____

Equipment Number: _____

License Plate Number: _____

License Plate State/Province: _____

License Plate Country: _____

Disclaimer and waiver of responsibility

Every effort has been made to ensure that the information provided through the eManifest is accurate. Use of Pacific Customs Broker's Inc. services to prepare or submit an electronic manifest is entirely at the risk of the customer. Pacific Customs Brokers Inc., shall not be liable, directly or indirectly, to the customer or any other third party for any damage, penalties, fines, delays or refused entry resulting from the creation or use of the eManifest for any reason, including mistakes and clerical errors.

Pacific Customs Brokers Inc. and its employees or agents assume no responsibility for and give no guarantees or warranties concerning the accuracy, completeness or up-to-date nature of the information entered into the eManifest or submitted on the customer's behalf.

Name: _____

Title: _____ (to be signed by a corporate officer)

Signature: _____

Date: _____



BLANKET AUTHORITY TO USE VISA OR MASTERCARD

VISA MASTERCARD

Cardholder's Name: _____

Billing Address (as shown on cardholder's credit card invoices):

City: _____

State/Province: _____

Postal Code/Zip Code: _____

Country: _____

Company Name (if applicable): _____

Card Number: _____

Expiry Date: _____ 3-digit Card Verification Code (CVC): _____

Fax Number: _____

Dated At _____ in the Province / State of _____

This _____ Day of _____ 20_____

Cardholder's Signature: _____

- | | |
|---------------------------------------|---|
| Pacific Customs Brokers Ltd. (Canada) | - Canadian Customs Brokerage |
| Pacific Customs Brokers Inc (U.S.A.) | - U.S.A. Customs Brokerage |
| Pacific Overseas Forwarding Inc. | - Freight Forwarding Services |
| P. C. B. Highway Sufferance Warehouse | - Cross Border Truck Services & Warehousing |

Phone: 604.538.1566 Fax: 604.538.3984

A 2.5% Service Charge will be charged against Duty & Taxes only.

Please Return To: